Guide for uploading your profile photo
Prepare a passport-style photo with the following requirements:

• it must be a close-up showing only the head and shoulders (the face must cover 70-80% of the photo) and requires a plain, white or light coloured background
• it must be focused, clear and well-lit
• you must be fully facing the camera with your eyes open
• it must have a size of 532x708 pixels (or a multiple of this) and the height and length ratio must be 4:3
• it must be in .jpg format
The photo must also comply with the typical passport photo requirements, e.g.:

- Show only the person and not any other people, animals or objects
- No glasses
- No head accessories (hat, headband etc...) unless for religious reasons
- Face clearly visible (not covered by hair or anything else)
Click the English flag to change to the English version

http://unipr.esse3.cineca.it

Click login

Guide for uploading your profile photo
Enter your temporary username and your chosen password
Select HOME
Guide for uploading your profile photo

Select PHOTO
Choose the photo, making sure it fulfills the aforementioned requirements
Choose the profile photo

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If the photo format is accepted, you will see the preview. Then click **Upload Photo**

If the photo doesn’t fit the size requirements, you won’t see a preview.
If the photo fulfills the requirements, it will appear in your profile.

If the photo does not appear, it means that it is the wrong size.
Once you have uploaded the photo, the profile will appear as in the example.
After you are officially enrolled at the University of Parma, the photo will be validated. However, if it doesn’t respect all the requirements, it will be rejected and you will be sent an automatic e-mail to your student account name.surname@studenti.unipr.it, in which case you will have to upload another photo.