## TRAINEESHIP INFORMATION

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<tr>
<th>DEPARTMENT/OFFICE</th>
<th>U.O. Internazionalizzazione – Erasmus and International Home</th>
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<tbody>
<tr>
<td>CONTACT PERSONS FOR THIS PLACEMENT</td>
<td>Antonella Cortese</td>
</tr>
<tr>
<td>DIRECT PHONE AND MAIL</td>
<td><a href="mailto:antonella.cortese@unipr.it">antonella.cortese@unipr.it</a> 0521 906406 <a href="mailto:internship@unipr.it">internship@unipr.it</a></td>
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## TEACHING PLACEMENT INFORMATION

### WHAT IS A ‘TEACHING PLACEMENT’?
- It is a way to experience Italy and its school system by teaching your own language and culture in Parma’s schools.
- It is a way to get Italian pupils to know your language and culture.
- It is a way to put yourself to the test in a uniquely valuable professional experience.
- It is a way to contribute to your CV.

### WORKING LANGUAGE
English, Spanish, French, German, Italian. The first language required is your own mother tongue among the above languages.

### LOCATION
In one, or even more than one, of the Primary and Secondary schools of Parma

### DURATION
3 months minimum- 9 months maximum

### PERIOD
Any period

### WORKING HOURS / WEEK
Timetable to be agreed accordingly by the inside school’s tutor and student.
### TEACHING PLACEMENT COMPRISÉS
- 12 hours of training
- 45 hours of in-class activity supporting language staff in a Parma school + 80 hours for preparing lessons (ppt) at home and planning activities with your school tutor
- a final placement essay

### THE UNIVERSITY OF PARMA OFFERS:
- tutoring
- insurance
- training
- final assessment

### IN ADDITION TO THE UNIVERSITY, OTHER INSTITUTIONAL PARTICIPANTS
- the Municipality of Parma
- the Schools of Parma
- the Teaching Authority for the Province of Parma

### ACCOMMODATION
The office supports students in finding accommodation in Parma

U.O. Accoglienza e Orientamento
Università di Parma
Vicolo Grossardi 4
43125 Parma – Italy

e-mail welcome@unipr.it
phone: 0039 0521 904150 / 904632

### INTERNSHIP GRANT
No financial contribution. Students must apply for an Erasmus Grant at their home institution/country.

### COMPETENCES, SKILLS AND EXPERIENCE REQUIREMENTS

**WHO CAN DO A TEACHING PLACEMENT?**
All foreign exchange students at the University of Parma, independent of the Faculty they attend. Pro-activity, accuracy, sense of responsibility and efficiency are highly recommended

**WHAT DOES THE STUDENT GAIN FROM IT?**
*From the academic point of view:*
- 5 ECTS Credits (45 in-class hours)
- final mark (out of 30/30)

*From the personal point of view:*
- a deeper knowledge of the city and its people beyond the university environment
- knowledge of the Italian school system
- an unrepeatable professional and interpersonal
**T14003-TEACHING PLACEMENT**

**PERIOD:** any period

UNIVERSITÀ DI PARMA

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<th>Experience</th>
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**HOW TO ENROL IN A TEACHING PLACEMENT?**

1. before arriving, let the Erasmus and International Home of the University of Parma know of your interest and availability, mailing antonella.cortese@unipr.it and internship@unipr.it
2. on arrival, confirm your intention to proceed.

**DOCUMENTS REQUIRED**

Interested students must send by email asap, the following documentation:

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<tr>
<th>Cover X</th>
<th>Curriculum Vitae X</th>
<th>Academic certificates X</th>
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Additional notes

**PLEASE MENTION THE TRAINEESHIP NUMBER WHEN YOU APPLY**